



**AUTHORIZATION PAPER**

I am…………………………..…………………….…Lotusmiles membership number…………………

hereby authorized:

* Mr/Mrs/Ms:………………………………………………………………………………………………
* Identity card/passport number:………………………………………………………………………..
* Phone number:…………………………………………………………………………………………
* Email:……………………………………………………………………………………………………

to act on my behalf in all possible manners to my Lotusmiles account, including:

Request to be provided my account activities

Redeem my miles, request to change my rewards

Claim my missing miles

Buy/transfer/convert/extend/reinstate miles

This authorization is valid from:……………………….………..to:………………………………………

|  |  |
| --- | --- |
| **Required documents when authorizing:**   * *Authorizer ‘s Lotusmiles membership card image* * *Identity card or passport images of both Authorizer and Authorized person.* * *In case the authorized person request the award at Vietnam Airlines branch offices, he/she is required to present the original copies of all documents above.* | I agree with the [Terms & Conditions](https://www.vietnamairlines.com/vn/en/lotusmile/member-benefits/terms-and-conditions) of Lotusmiles and the [Privacy Policy](https://www.vietnamairlines.com/en/terms-and-conditions/privacy-policy) of Vietnam Airlines  **Member’s signature**  *Date: / /* |

=========================================================================

*Note: Each member can assign to only 01 person in a certain period.*

*The authorized person will perform the transactions listed above on behalf of the member. Other information will be contacted and notified directly by the Lotusmiles program to the member.*